

# Form F – Site Survey Acknowledgement and Consent Form

This submission form must be completed by a registered British Columbia Land Surveyor and accompany the Site Survey plan. The Site Survey including the minimum requirements below must be completed within six months of the development application and certified correct by the surveyor with original seal and signature.

Please check off which of the following has been included on the Site Survey:

- Legal description of the site
- North arrow and drawing scale in metric (minimum acceptable scale is 1:250)
- Area and dimensions of the site or proposed lots, including lot width which is measured at the front setback line (see definition of lot width and average lot depth in Delta's Zoning Bylaw)
- Area and dimensions of required road dedication, if applicable
- Location, species, diameter, crown and base elevations of existing trees and hedges **on the site, on the boulevard and within 2 m of the site property lines or with a drip line encroaching onto the site**
- Location of all existing buildings on the site, indicating if they are to be removed or retained
- Location and dimensions of proposed buildings (indicate building footprint in bold and overhang and any cantilever features in dashed line)
- Location and dimensions of existing and proposed patios, decks, walkways, parking areas and driveways
- Proposed and required minimum setbacks for the retained and proposed buildings from **each** lot line
- Proposed and required front or flanking side setback from the centre line of an abutting street
- Minimum Building Elevation (MBE) for all proposed buildings
- Existing and proposed ground elevations at corners of the retained and proposed buildings
- Existing and proposed ground elevations at corners of the site or proposed lots
- A minimum of 3 corresponding, side by side ground elevation points on each abutting property and the site or proposed lots as well as other spot elevations on each of the abutting properties
- Lot grading and drainage details, including pipes, service connections, swales, lawn basins, rock pits, and height of all retaining walls (authorization letters will be required from all neighbours affected by any proposed retaining walls at the building permit stage)
- Location and dimensions of all existing and proposed water, sanitary and storm services
- Notation indicating pumping is needed for storm and/or sanitary services
- Location and dimensions of abutting streets, including the boulevard, curb and drainage details
- Location and dimensions of all water, storm and sanitary municipal mains along the entire street frontage
- Location of other utilities such as gas, hydro and telecommunications along the entire street frontage
- If applicable, location and dimensions of any existing and proposed rights-of-way and easements
- If applicable, location, area and dimensions of any water leases
- For waterfront/steep slope properties, delineation of the high water mark, top of bank and contours
- For properties in Port Guichon East or similar developments, delineation and the total area of the "Upland Area" and "Water Area" as defined in the Delta Zoning Bylaw
- Any additional requirements specific to the subject site or project, e.g. location and dimensions of a septic system, preload location, etc.



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If any of the above has not been included, please explain below:

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## Acknowledgement and Consent

When drawings, documents or reports are submitted to the City of Delta as part of the application process, the owner/author of these submissions (e.g., surveyors, consultants, etc.) must acknowledge they have met the minimum submission requirements and consent in writing to allow their work to be reproduced (e.g., photocopied, scanned, etc.) by the City of Delta and the Land Title Office.

1. The undersigned warrants that they are the owner(s) (the “Owner”) of the copyright for the Site Survey (the “Work”) prepared for:

\_\_\_\_\_  
SITE ADDRESS

\_\_\_\_\_  
CLIENT NAME

2. The Owner acknowledges and consents to the reproduction of the Work by the City of Delta for the purpose of inclusion of the Work in Council reports and/or information packages prepared for any Public Hearing held pursuant to requirements of the *Local Government Act*, as amended, or any bylaw or policy of the City of Delta, and to the provision of copies to interested members of the public prior to or at the Public Hearing.
3. The Owner also acknowledges and consents to the reproduction of the Work and attachment of the reproduction to any document where such document may be required for filing in the Land Title Office.
4. The Owner understands it may, in writing, request the City of Delta that any reproductions made of the Work be stamped that it not be further reproduced or used without permission of the author.
5. The Owner also acknowledges and understands that the Work may also be made subject of a request under the *Freedom of Information and Protection of Privacy Act*, as amended, and that the reproduction by the City of Delta of the Work pursuant to such a request is not a breach of copyright.

\_\_\_\_\_  
SURVEYOR SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SURVEYOR NAME (Please Print)



Application Centre, Development Department

Contact Us: 604-946-3380 or [Development@delta.ca](mailto:Development@delta.ca)

June 2023

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