

The following must be submitted with your completed building permit application form:

- NEW CONSTRUCTION** **ADDITION TO EXISTING BUILDING**
- Completed Schedule 2, Owner’s Undertaking
- Completed Schedule 3 (if applicant is not the owner of the property)
- Form H Soil Contamination Review
- Completed *Building Code Analysis*
- Letters of Assurance (signed and sealed):
 - Schedule A
 - Schedule B for:
 - Architectural Electrical Fire Suppression Systems
 - Structural Mechanical
 - Plumbing Geotechnical
- Schedule L for Landscape
- Proof of professional liability insurance for each registered professional
- Construction drawings (dated, signed and sealed):
 - 4 sets on and off site services, including road works 2 sets Fire Sprinkler
 - 3 sets Architectural (minimum 2 sets, sealed) - Please refer to the Architect Act 3.2 indicating when the services of an Architect are required
 - 2 sets Structural, Plumbing/Mechanical, Electrical and Landscape
- A reduced building plan showing individual units and addresses (for multi-tenant spaces or suites)
- Geotechnical Investigation Report, signed and sealed
- Engineering Requirements Sheet and Graph, signed and sealed, and an additional four sets of drawings for services
- South Fraser Health Region approval, if required
- Plumbing fee calculations
- Highway Use Permit
- Non-refundable deposit, based on construction value

For further application requirements and information, please click on the hyperlinks:

[Building Permit Application Form](#)

[Schedule 2](#)

[Schedule 3](#)

[Form H](#)

[Building Code Analysis](#)

[Development Department Engineering Requirements](#)

[Fraser Health Authority](#)

[Plumbing Fee Bylaw](#)

[Plumbing Fee Calculations](#)

