

The following must be submitted with your completed building permit application form:

- NEW CONSTRUCTION**       **ADDITION TO EXISTING BUILDING**
- Completed Schedule 2, Owner’s Undertaking
- Completed Schedule 3 (if applicant is not the owner of the property)
- Completed *Building Code Analysis*
- Letters of Assurance signed and sealed (if required)
  - Schedule A
  - Schedule B for:
    - Geotechnical       Plumbing
    - Architectural       Mechanical
    - Structural
- Proof of professional liability insurance for each registered professional
- Construction drawings (dated, signed and sealed)
  - 4 sets on and off site services, including road works
  - 3 sets Architectural
  - 2 sets Structural, Plumbing/Mechanical, and Landscape
- A reduced building plan showing individual units and addresses (for multi-tenant spaces or suites)
- Geotechnical Investigation Report, signed and sealed (if required)
- Engineering Requirements Sheet and Graph, signed and sealed
- South Fraser Health Region approval if required
- Plumbing fee calculations
- Highway Use Permit
- Non-refundable deposit, based on construction value.

For further application requirements and information, please click on the hyperlinks:

[Building Permit Application Form](#)

[Schedule 2](#)

[Schedule 3](#)

[Building Code Analysis](#)

[Community Planning & Development Engineering Requirements](#)

[Fraser Health Authority](#)

[Plumbing Fee Calculations](#)

