

# **CEMETERY SERVICE ATTENDEE REGISTER**

For User Group Gatherings and Events Conducted on Municipal Properties

As part of the agreement for use of municipal facilities for an event, the Organizer (listed below) must agree to collect attendee contact information.

By [Order of the Provincial Health Officer for Gatherings and Events - May 28, 2021](#), organizers of permitted gatherings and events are required to collect the contact information of all persons who attend their event. Where the event Organizer is not the owner of the Gathering and Event site, **the Organizer must provide event attendee information to the site owner, the City of Delta**, to be retained for 30 days in case there is a need for contact tracing, in which case the information must be provided to the regional medical health officer. The event Organizer must have hand sanitizer available and provide face masks to all persons attending their event in situations where social distancing of at least 2 metres cannot be maintained.

<b>Event / Gathering Date:</b>	
<b>Location:</b>	

The Organizer is to inform all persons attending the event that they must list their contact information on this Event Attendee Register, that their personal information is being collected and provided to the City of Delta where it will be retained for a period of 30 days, and that this information may be provided to the Medical Health Officer for contact tracing purposes. The information collected will be used for no other purpose.

**NOTE: Only 50 persons are permitted at the event at a time including the Officiator and/or clergy.**

<b>Event Attendee First and Last Name</b>	<b>Contact information (telephone and/or e-mail)</b>
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Event Attendee First and Last Name	Contact information (telephone and/or e-mail)
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By signing below I acknowledge that (to the best of my ability) this register lists all persons who have attended the above event, that all persons listed on this form have been advised as to the purposes for which their personal information is being collected, and that all persons listed on this form have consented to the collection of their personal information and its remittance to the City of Delta.

<b>Organizer's Signature:</b>	
<b>Date:</b>	
<b>Name (Please Print):</b>	
<b>Contact Telephone:</b>	

Please hand this completed form to the Cemeterian on the day of your scheduled cemetery gathering. Alternatively, you may email this document to [cemeterian@delta.ca](mailto:cemeterian@delta.ca) or fax to 604-946-4693.