

**The following must be submitted with your completed building permit application form:**

- Completed Schedule 2, Owner's Undertaking
- Completed Schedule 3 (if applicant is not the owner of the property)
- Completed *Building Code Analysis*
- Letters of Assurance (signed & sealed)
  - Schedule B for:
    - Geotechnical
    - Structural
    - Plumbing (if pre-plumbed)
- Proof of professional liability insurance for each registered professional
- Construction drawings (dated, signed & sealed)
  - 4 sets - on and off-site services, showing connections, length of pipe and diameter
  - 3 sets- Architectural (minimum 2 sets, sealed – for structural elements) - Please refer to the Architect Act 3.2 indicating when the services of an Architect are required
  - 2 sets- Structural (may be same as architectural)
    - Plumbing
    - Landscape
- Geotechnical Investigation Report, signed & sealed if warranted by the Geotechnical Engineer
- South Fraser Health Region approval if required for septic if no sanitary sewer exists
- Plumbing fee calculations
- Highway Use Permit, if required
- Non-refundable deposit, based on construction value

For further application requirements and information, please click on the hyperlinks:

[Building Permit Application Form](#)

[Schedule 2](#)

[Schedule 3](#)

[Building Code Analysis](#)

[Community Planning & Development Engineering Requirements](#)

[Fraser Health Authority](#)

[Plumbing Fee Calculations](#)

