Temporary Use Permit Application Guide

The City of Delta may consider the issuance of a Temporary Use Permit for any use on land anywhere in Delta.

A temporary use is one which warrants the use of land for a short period of time but may not warrant a change of zoning. General conditions in the Zoning Bylaw must be met for issuance of Temporary Use Permits.

A Temporary Use Permit may be issued for a maximum term of three years and can be renewed once. The Temporary Use Permit sets out the terms and conditions of the use and may require security to ensure these terms and conditions.

Prior to submitting a formal Temporary Use Permit application, you are advised to discuss the proposal with the Development Department.

Application Requirements:

Please see the handout titled "Land Use and Development Application Requirements" for a list of submission requirements. Additional information may be requested by staff or other agencies.

Processing Procedures:
Following the submission of a complete application:

- The Development Department coordinates the review of the application by appropriate municipal department(s).
- Depending on the potential impact of the Temporary Use Permit, public notification may be required and could include posting a notice of application sign on the property and/or sending notice by mail to nearby properties.
- The authority to issue Temporary Use Permits is delegated to the General Manager, Development. Once all department comments have been received, the General Manager will consider issuance of the permit. If the General Manager refuses to issue the Temporary Use Permit, then you may request to have the application considered by Council in which case a staff report is prepared for Council to review.
- Prior to Council reviewing the application, the Temporary Use Permit application is advertised in the local newspaper and a notice is mailed to surrounding property owners and/or residents advising them of the proposal and when Council will be considering the application.
- Council reviews the application and may either issue the Temporary Use Permit or reject the application.

This brochure is meant for general guidance only and is not to be regarded as a right to development approval if the steps indicated are followed. If you have any questions please contact the Development Department at (604) 946-3380 for assistance.