Form O – Heritage Conservation Plan Acknowledgement and Consent Form

This submission form should be completed by a heritage professional who is an architect or equivalent professional and accompany the Heritage Conservation Plan. Any conservation-related work is to be carried out by an architect, engineer or equivalent professional, having substantive experience and expertise in heritage conservation.

☑ **Please check off which of the following has been included in the Heritage Conservation Plan:**

- ❑ Description of the historical context including the heritage resource, cultural association and architectural context and archival photos
- ❑ Description of the heritage resource including site context, architectural and structural components (exterior and interior), landscape features and current photos
- ❑ Description of the heritage value (why the heritage resource is valuable)
- ❑ List of all character defining elements (see Statement of Significance for a detailed description)
- ❑ A restoration plan outlining restoration works including exterior, interior and site works as well as timing recommendations if applicable
- ❑ A maintenance plan identifying ongoing maintenance works required to address sustaining the resource, access, use or any other issues
- ❑ For any new construction proposed, a summary of the proposed works (e.g., additions or separate buildings on the same property as the heritage resource) and how those will be designed to complement the heritage resource

Note: Heritage BC has created resources for heritage professionals and homeowners that will assist heritage professionals with the development of a Heritage Conservation Plan.

If any of the above has not been included, please explain below:

_____

Acknowledgement and Consent Form

When drawings, documents or reports are submitted to the City of Delta as part of the application process, the owner/author of these submissions (e.g., surveyors, consultants, etc.) must acknowledge they have met the minimum submission requirements and consent in writing to allow their work to be reproduced (e.g., photocopied, scanned, etc.) by the City of Delta and the Land Title Office.

1. The undersigned warrants that they are the owner(s) (the "Owner") of the copyright for the Heritage Conservation Plan (the "Work") prepared for:

_____

SITE ADDRESS

_____
CLIENT NAME

2. The Owner acknowledges and consents to the reproduction of the Work by the City of Delta for the purpose of inclusion of the Work in Council reports and/or information packages prepared for any Public Hearing held pursuant to requirements of the *Local Government Act*, as amended, or any bylaw or policy of the City of Delta, and to the provision of copies to interested members of the public prior to or at the Public Hearing.

3. The Owner also acknowledges and consents to the reproduction of the Work and attachment of the reproduction to any document where such document may be required for filing in the Land Title Office.

4. The Owner understands it may, in writing, request the City of Delta that any reproductions made of the Work be stamped that it not be further reproduced or used without permission of the author.

5. The Owner also acknowledges and understands that the Work may also be made subject of a request under the *Freedom of Information and Protection of Privacy Act*, as amended, and that the reproduction by the City of Delta of the Work pursuant to such a request is not a breach of copyright.

_____ _____
OWNER SIGNATURE DATE

_____
OWNER NAME (Please Print)