Form R – Comprehensive Sign Plan Acknowledgement and Consent Form

This submission form should be completed by a signage professional who may be an architect, designer or equivalent professional and accompany the Comprehensive Sign Plan.

Note: Where a development permit area applies, please refer to the applicable development permit area guidelines for signage in Delta's Official Community Plan.

For proposals in the Ladner Village, Tsawwassen, Scott Road and Nordel Social Heart Special Sign Areas, please also refer to the distinct sign regulations that apply to these areas as set out in the respective schedules attached to Delta's Sign Bylaw.

☑ **Please check off which of the following has been included in the Comprehensive Sign Plan:**

- ❑ The legal description and civic address of the subject site
- ❑ A site plan drawn at the appropriate scale showing existing buildings and existing signs on the property in relation to legal property boundaries
- ❑ Site plans and building elevations showing the number, location, type, size and height of all proposed signs, including free-standing signs, if any (demonstrating compliance with Delta's Sign Bylaw and any applicable development permit guidelines)
- ❑ Description and illustration of the design and illumination of the proposed signs, including free-standing signs, if any (demonstrating compliance with Delta's Sign Bylaw and any applicable development permit guidelines)
- ❑ Specification and description of a minimum of three design elements to be used consistently to facilitate coherence of signs for a multi-tenant building or multi-tenant complex proposal – these elements may include sign type or design, colour, illumination, location and height

If any of the above has not been included, please explain below:

_____

Acknowledgement and Consent Form

When drawings, documents or reports are submitted to the City of Delta as part of the application process, the owner/author of these submissions (e.g., surveyors, consultants, etc.) must acknowledge they have met the minimum submission requirements and consent in writing to allow their work to be reproduced (e.g., photocopied, scanned, etc.) by the City of Delta and the Land Title Office.

1. The undersigned warrants that they are the owner(s) (the "Owner") of the copyright for the Comprehensive Sign Plan (the "Work") prepared for:

_____

SITE ADDRESS

_____

CLIENT NAME

2. The Owner acknowledges and consents to the reproduction of the Work by the City of Delta for the purpose of inclusion of the Work in Council reports and/or information packages prepared for any Public Hearing held pursuant to requirements of the *Local Government Act*, as amended, or any bylaw or policy of the City of Delta, and to the provision of copies to interested members of the public prior to or at the Public Hearing.

3. The Owner also acknowledges and consents to the reproduction of the Work and attachment of the reproduction to any document where such document may be required for filing in the Land Title Office.

4. The Owner understands it may, in writing, request the City of Delta that any reproductions made of the Work be stamped that it not be further reproduced or used without permission of the author.

5. The Owner also acknowledges and understands that the Work may also be made subject of a request under the *Freedom of Information and Protection of Privacy Act*, as amended, and that the reproduction by the City of Delta of the Work pursuant to such a request is not a breach of copyright.

_____ _____

OWNER SIGNATURE DATE

_____

OWNER NAME (Please Print)