



# Filming Application

City of Delta Film Office  
4500 Clarence Taylor Cres.  
Delta, BC V4K 3E2  
engineering@delta.ca

## 1 Production Company Information

Company Name

Address, City

Province, Postal Code

Phone

Email

## 2 Applicant Information

Location Manager

Cell

Email

Assistant Location Manager

Cell

Email

On-Set Contact

Cell

Email

## 3 Production Details

Production Name

Production Type

Location

# of Days in Community

Prep Dates

Start Time

End Time

Shoot Dates

Start Time

End Time

Wrap Dates

Start Time

End Time

Number of Cast

Number of Crew

Number of Background

Number of Work Trucks

Length of Work Trucks

Length of Circus

Location of Circus

Circus Arrival Date

Arrival Time

Circus Departure Date

Departure Time

Crew Parking Plan – brief description and provide map

## 4 Filming Activity

Scene Description

Proposed Activity

Filming on ALR ☐ Yes ☐ No If yes, which of the following activities will occur:

☐ Construction of permanent/semi-permanent

☐ Activity exceeding 10 days in total structures

☐ Disruption of soil – extraction or deposit

☐ None of the above

## 5 Additional Requirements

Police Required ☐ Yes ☐ No

Delta Fire Required ☐ Yes ☐ No

Hydrant Use Required ☐ Yes ☐ No

SPFX/Firearms/Explosions ☐ Yes  
☐ No

If yes, provide description:

Drone Usage ☐ Yes  
☐ No

If yes, provide description and Transport of Canada's approval:

ITC required ☐ Yes  
☐ No

If yes, provide description:

Road Closure ☐ Yes  
☐ No

If yes, provide description:

Lighting Activity

Generator Usage (type, quantity, size, location)

Picture Car Parking Plan

## 6 Terms

**Indemnity:** In consideration and as a condition of the City of Delta (the "City") granting a film or other permit in relation to this Application, the Applicant will indemnify and save harmless the City and the City's elected and appointed officials, officers, employees, contractors, and agents, from all demands, claims, actions, causes of action, suits, proceedings, judgments, losses, damages, costs, and expenses (including legal fees and costs on a solicitor and own client basis), of any kind or nature whatsoever, whether at law or in equity, by whomever brought, for any damage, loss, injury, or death, directly or indirectly arising out of or in connection with this Application, any film or other permit granted by the City to the Applicant in relation to this Application, the activities described in this Application, an act or omission of any of the Applicant, the Applicant's directors, officers, employees, contractors, agents, and those for whom the Applicant is or may be responsible, and any property, facilities, or services provided by the City to the Application.

**Insurance:** In consideration and as a condition of the City of Delta (the "City") granting a film or other permit in relation to this Application, the Applicant will obtain and keep in force throughout the period of use permitted under any such permit such insurance policies: a commercial general liability insurance policy insuring and protecting the Applicant and naming the City as an additional insured (without any rights of cross-claim or subrogation against the City) against claims by any person for injury, death, property loss, or damage in an amount not less than \$5,000,000 per occurrence, with a provision that the policy may not be terminable or alterable without 30 days' prior written notice to the City, with an insurer and deductible and on terms satisfactory to the City; and as may be otherwise be required by the City. The Applicant will, prior to the issuance of any such permit and on demand thereafter, provide the City with a certificate of insurance giving evidence of such coverage to the City's satisfaction.

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Personal information is collected by the City of Delta under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA) and will be used to administer Filming Permit application with the City of Delta, Engineering Department. Should you have any questions or about the collection of this personal information please contact one of the following options:

Engineering Department  
Email: [engineering@delta.ca](mailto:engineering@delta.ca)  
Phone: 604-946-3260

Or

Michelle Jansson, City Clerk/FOI Head  
Email: [CityClerk@delta.ca](mailto:CityClerk@delta.ca)  
Phone: 604-946-3220

Or Mail or In-Person: City of Delta, 4500 Clarence Taylor Crescent, Delta, BC V4K 3E2