

Interior Tenant Improvement Information Sheet



Date: _____ BP #: _____

To assist in the processing of your Building Permit Application, please provide the following information:

Building Address: _____

Suite Number: _____

Tenant Name: _____

Type of Business: _____

Lease Area: _____

Number of Employees: _____

Total Occupant Load: _____

Number of storeys in the building: _____

On which storey is your business? _____

Is there a fire alarm in the building? YES NO

Is the building sprinklered? YES NO

Is the sprinkler system monitored? YES NO

Any plumbing being done? YES NO

Adjacent businesses within the building:

Left: _____ Right: _____

Above: _____ Below: _____

