

Temporary Sign Permit Application



This application must be completed in full and accompanied by drawings detailing the requirements listed on the back of this form. One application is required for each sign. Incomplete applications will not be accepted.

Date: _____

Location of proposed sign: _____
(address & postal code)

Land Use: _____

Applicant:
(primary contact) _____ (name) _____ (phone)
_____ (address & postal code) _____ (fax)
_____ (Bus.Lic.#)

Sign Customer:
_____ (name) _____ (phone)
_____ (address & postal code) _____ (Bus.Lic.#)

Sign Installer:
_____ (name) _____ (phone)
_____ (address & postal code) _____ (Bus.Lic.#)

FOR DEPARTMENTAL USE ONLY

LOT ____ BLK ____ DL ____ 1/4 ____ SEC ____ TWN/GP ____ PLAN ____
Zone: _____ Map Number _____ Fee: _____ Permit No: _____

Approved by: _____
Date Approved: _____

Roll #: _____
PID #: _____
Sign: _____ Plan Checker: _____
Date Received: _____



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Community Planning & Development
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www.delta.ca

Minimum Requirements for Temporary Sign Permit

We would be pleased to accept your application once the following minimum requirements have been met. **Please check boxes to indicate application is complete.** Incomplete applications will not be accepted.

1. A completed application form, Schedules 2 and 3 and non-refundable application fees of \$50.00 for each proposed sign and \$15.25 Title Search fee.
2. Two sets of scaled and dimensioned drawings including:
 - A site plan showing property & premises dimensions and location(s) of signs.
 - A large scale detail of the proposed sign(s) including:
 - Sign dimensions;
 - Sign area; and
 - Copy area.

EXCERPT FROM DELTA SIGN BYLAW NO. 5860:

8.7 Temporary Sign

Temporary Sign means a *sign* erected for the duration of, and containing information about, an event or activity which has a predetermined beginning and end, or for a limited period of time as stated in this bylaw for a new business.

1. Land Uses
One temporary sign identifying a new business premises or change in use or ownership is permitted in association with service, commercial and agricultural land uses.
2. Location
A temporary sign must be located on the site or business premises, not on a public street or public property.
3. Size
A temporary sign must not exceed 3.0m² in sign area.
4. Illumination
A temporary sign must not be illuminated.
5. Other
A temporary sign may be displayed for a maximum of 30 days.